

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

REQUISITION NO: RQ761880
CAPTION: CORE Maintenance & Support
PROPOSED CONTRACTOR: HCL
PROGRAM AGENCY: Department of Employment Services (DOES)
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

1. MINIMUM NEED:

The Office of Contracting and Procurement, on behalf of the Department of Employment Services (DOES) has a need for HCL to provide CORE maintenance and support to the Workers Compensation Automated Document Management System.

2. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost is \$31,500.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Labor Standards Bureau within DOES manages the Workers' Compensation Program to process claims and monitor the payment of benefits to injured private-sector employees in the District of Columbia. The Bureau mediates disputes between claimants and employers or their insurance carriers, and monitors employers to ensure compliance with insurance coverage requirements.

HCL custom-developed DOES's CORE application as part of the overall Workers Compensation integrated systems. CORE is uniquely integrated with another Workers' Compensation HCL-custom-developed application, ICIS. HCL's custom API's (advance programming interfaces) within CORE and ICIS are imperative for system usefulness. As such, HCL is the only vendor with the knowledge to provide maintenance and support to CORE and ICIS, so it will continue to operate to specification.

Market survey was not conducted because HCL developed the CORE application, and as such, is the only vendor with the specific skill-set required to perform the needed work. This has been further evidenced by having previously contracted with another vendor to perform maintenance and support of HCL's custom applications and code. The results have led to the realization that HCL is needed to maintain and upgrade their applications as well as undo any bugs resulting from the vendor's modification of their code.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Lisa Mallory
Agency Director
Department of Employment Services

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Priscilla Mack
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Angela Turner
Commodity Manager, Goods/Services
Office of Contracting and Procurement